

Maharaja Ranjit Singh State Technical University,
Dabwali Road, Bathinda.
(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015)

Ref: No. DR/MRSSTU/005

Dated: 31-07-2015

Minutes of Meeting

A meeting of Tender Finalization Committee was held in the office of Registrar MRSSTU, Bathinda on dated 30-7-2015. Following were present:-

1. Sh. Rajinder Mittal Member BOG, MRSSTU, Bathinda
2. Prof. J.S. Hundal, Registrar, MRSSTU, Bathinda.
3. Sh. Neeraj Bhandari, Executive Engineer nominee of S.E, PWD (B&R) Construction Circle, Bathinda,
4. Prof. G.S. Bath, Co-ordinator, Civil Engg, GZSCCET, Bathinda.
5. Prof. Naresh Kumar Garg, Deputy Registrar (S&P), MRSSTU, Bathinda.
6. Prof. Sanjay Bhatnagar, Director, Centre for IT enabled Services, MRSSTU, Bathinda.
7. Sh. J.S. Sidhu, SDE, Estate, GZSCCET, Bathinda.
8. Sh. Subhash Bansal, Asstt. Registrar, MRSSTU, Bathinda.
9. Sh. T.S. Nagi, Superintendent (S&P), GZSCCET, Bathinda.
10. Sh. Subhash Kashyap, Senior Asstt (S&P), GZSCCET, Bathinda.

Following decision were taken after detailed discussion:-

Item No. 1.1 Rules for purchase:

Decision Taken: Member were briefed regarding implementation of purchase rules of Inder Kumar Gujral Punjab Technical University, Jalandhar (IKGPTU) as decided in its first meeting of BOG of Maharaja Ranjit Singh State Technical University, Bathinda (copy of purchase rules followed at I.K.G PTU Jalandhar is enclosed).

Item No. 1.2 Floating of Tender of Software for conduct of Examination:

Decision Taken: Draft of tender document for Software Development & Deployment on cloud with technical support for examination & associated modules as per DPR along-with AMC & minor up-gradation for the 1st three years placed before the members. After detailed discussion it was decided that above said tender be published through e-tendering procedure. If the process of e-tender got delayed more than ten days then this tender be sent for publication in the news-papers through normal procedure.

Item No. 1.3 Printing of Answer Sheets for the Conduct of Examinations.

Decision Taken: As per decision of item no. 1.2

Item No. 1.4 Hiring of Architect Services:

Decision Taken: It was decided that services of Architecture should be hired by floating e-tendering As per the decision of first Building Works Committee the Govt./Semi Govt. institutions and Academic institutions of repute are exempted from performance security (5% of tendered amount as bank guarantee). However in case of these institutions its competent authority will sign the agreement for the satisfactory completion of the work.

Item No. 1.5 Purchase of Furniture for University & PITs:

Decision Taken: After detailed discussion it was decided that purchase of furniture & other consumable items etc. preferably be made from the Govt. approved sources i.e DGS&D, New Delhi, Controller Stores, Punjab and any other Govt. approved source.

(1) Regarding purchase of Godrej furniture for university officers upto D.R. level-

It was brought to the notice of members that I.K. Gujral Punjab Technical University, Jalandhar has rate contract with M/s. Godrej & Boyce Mfg. Co. Ltd, Mohali on the following discount structure :

8.5% on the basic price (upto Rs. 50 lacs) & 10% on the basic price (more than 50 lacs).

After detailed deliberations, it was decided that discount offered by Godrej was less. To get more discount from Godrej and similar manufacturers possibilities be explored and in this regard whole sale price, retail price, corporate price or any other price applicable to this institution may be taken and also discount offered on these rates.

(2) It was also decided that furniture for officers below the rank of Deputy Registrar, labs & class rooms etc.be purchased through e-tendering system and complete specifications are to be framed for the same. Also warranty for 3 years regarding damages be asked in the tender.

Other Decisions Taken :

- i. Tender document placed before the members approved for all type of purchase as the general terms & conditions of the tender document are same except specifications.
- ii. Regarding purchase of furniture from Jails as per instruction of Punjab Govt. it was decided that as the quality of the same is not up to mark, so it should not be entertained.
- iii. It was also decided that negotiations will be carried out with L-1 firm as the case may be.

*Recommended and forwarded
for approval, pl*

Registrar
MRSSTU, Bathinda *20/11/15*

[Signature]
Deputy Registrar (S&P and General)
MRSSTU, Bathinda

[Signature]
Hon'ble Vice Chancellor
MRSSTU, Bathinda